

H.E.Bourgoin Middle School Council Meeting

Minutes

Date and Time: Thursday, March 14th, 2024 at 6PM to 7:45PM

(Any items still left on agenda at 7:45 will be tabled to the next meeting)

Location: HEB School Learning Commons

Attendees: Sarah Chileen, Kym Lord, Wes Riopel, Melanie Eide, Dawn McMillan, Tracy Casselman, Nicole Yadowsky, Sarah Severn

Online Attendees: Katrina Yaworski, Cheryl Edwards, L.B.

1. Call to order / Sign-in: 6:06PM
2. Review and Approval of the Agenda:
 - a. Kym motions to approve the agenda as presented, Wes seconds, all in favor, motion carried
3. Review of Meetings Norms from below / Meeting Structure for new attendees
 - a. Quick review of meeting norms, agenda approval discussion
4. Approval of the Minutes from February Meeting
 - a. Kym motions to approve the February meeting minutes, Wes seconds, all in favor, motion carried
5. School Trustee Report -Cheryl Edwards
 - a. Reminder about the policy 22 grant available from the NLPS board, deadline for submissions is March 31
 - b. Thanks to those who attended the community engagement sessions and regional school council meeting. The board appreciates the feedback and also appreciates the invitations to meetings and school events
6. Principal's Report and Advising Opportunities:
 - a. PD Burst - Katrina Yaworski Grade 6 teacher- Outdoor Learning
 - i. Conference in Banff she will be attending, second year going, indigenous teachings, plants, games, enriching children's learning and incorporating that outdoor aspect.
 - ii. Would like to help bring outdoor learning to our whole school and get the kids outside more and doing more
 - iii. The Alberta Teachers Association helps fund professional development and opportunities for teaching staff to build their knowledge and skills
 - b. Parent Teacher Interviews March 20th
 - i. Will be one night, with in-person interviews from 4-8 and phone interviews from 8-9:30
 - ii. Community helpers will be greeting parents as they arrive and offering tours of the building and serving parents coffee and treats during their interviews
 - c. Parent Surveys - will have a survey for parents to fill out similar to the one at November P/T interviews. Chromebooks will be available for parents to fill out the survey that night in the gym or they can scan a QR code and fill the survey out when they can
 - d. May 1st Community BBQ/Book launch feedback requested
 - i. Sigmund Brouwer Book Launch Community BBQ idea, (backup date May 8) - Grade 6 students are working with Sigmund to write stories which will be compiled into a book and published. The book will be for sale on Amazon for everyone to purchase.
 - e. Upcoming dates of interest:
 - i. HEB Spring Musical (Frozen) May 30th
 - ii. Year end Field Trips TBA, Gr5 June 6th Strathcona, Gr 6 Kinosoo Ropes Course, Gr 7 Lloydminster pool and area trip, Gr 8 - Kinosoo Ropes Course June 26th
 - iii. Our Grade 8 celebration will be on Wednesday, June 26 am with 12:00 pizza lunch and mini donut truck
 - iv. June 27th - Last day for students 5,6,7 awards in the a.m.

7. New Business:

- a. Bonnyville Area School Board/Council meeting night debrief
 - i. Was a great night with good attendance, good food and lots of great conversations. Having the opportunity to engage with the board and other school councils is very valuable to collaborate and hear what everyone else is up to.
 - ii. Discussion on what we actually do at school council, how to reach more parents and get more involvement in the building
- b. ASCA sessions
 - i. Discussed the amount of interest in doing the workshops and asked for someone to register for the workshops for the group. Sarah C. will follow up with with Robyn and Wes about booking the workshops and get that info out to everyone
 - ii. March 25 - Effective Engagement in your School Community
 - iii. May 1 - Tools for Effective School Councils - May 1 is also the same date as the Book launch Community BBQ - we may need to choose a different date
- c. ASCA yearly conference is April 26-28 in Edmonton - Kym Lord and Wes Riopel will be attending in person

8. Old Business:

- a. Outdoor Spaces Sub Committee Report
 - i. Foundation responded by email on March 6 to Sarah Chileen, they have voted and they are in support of the project going forward and will support the school council in this project
 - ii. Update on grant writing?
 1. Now that we have the support of the Foundation we can go ahead and get started on the grant writing

9. Report from Duclos - H.E. Bourgoin Support Group Fundraising Foundation (30 min)

- a. Silent auction at the Frozen musical is being discussed
 - i. Art made by students, shop projects, possible community donations
 - ii. Looking for a parent volunteer to help organize and get this going, school will send out a message to see if we can get a subcommittee started
- b. Staff meal on Parent Teacher Interview Night
 - i. C'est la vie will be delivering food on March 20 for staff between 3/315, will be individually packaged for staff to grab and go. Kym Lord and Shawna Dunlop have offered to come and help hand out the meals to staff
- c. Foundation/school council meetings
 - i. Sarah Chileen has asked for update on funds and fundraising from Foundation
 - ii. Discussion on school council and foundation differences, what's the best option for meetings and getting things accomplished in the best way possible for the school and students, Ask for report on past fundraising/successes etc.
 - iii. Admin explained the new fundraising model the school has been trying this year
 1. Each Friday is a hot lunch fundraiser that benefits each grade rotating weekly through grades 5-8
 - iv. Raising money for outdoor spaces and year end field trips
- d. Requests for funding from September:
 - i. Bussing grade 8 Ski Trip
 - ii. Basketball Jerseys, Volleyball Jerseys
 - iii. Sound/Video/Audio for Christmas Concert
 - iv. Outdoor Recess Bins
- e. Foundation AGM will be sometime in the next month, they will let us know when the date and location has been set

10. Call for Future Agenda Items:

- a. Outdoor spaces grants
- b. May 1 BBQ planning

11. Next Meeting: Thursday April 18, 6PM

Meeting Adjournment 7:28 PM